

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

FEBRUARY 16, 2016
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Bradley L. Cohen and Thomas J. Kent. Jonathan C. Speaker and Clerk Sana G. Booker were absent. Brooke E. Folkers presided.

1. APPROVAL OF MINUTES

a. February 9, 2016 Meeting

Mr. Cohen moved to accept the minutes of the February 9, 2016, Board of Works meeting. Mr. Kent seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Quote Acceptance: 2016 Chevrolet Traverse – DeFouw Chevrolet – Parks

Parks Assistant Superintendent Ainsworth requested approval to purchase a 2016 Chevrolet Traverse from DeFouw Chevrolet, which was the lowest and most responsive quote. She explained there was a change from the memo provided to the Board. Due to the trade-in vehicle being transferred to the Facilities Department, the amount requested is \$25,816.00.

Mr. Kent moved that the quote from DeFouw Chevrolet be accepted. Mr. Cohen seconded the motion.

The motion was adopted.

b. Contract: Chauncey Village Walkway Cleaning 2016 – Omni Service – Development
Director of Development Poole explained that this contract is to clean the Chauncey Village Walkway. Omni Service will provide deep cleaning to the walkway every other week in an amount not to exceed \$1,500.00.

Mr. Cohen moved that the contract for Chauncey Village Walkway Cleaning 2016 with Omni Service be approved. Mr. Kent seconded the motion.

The motion was adopted.

c. Contract: 2016 General Contract – Omni Service – Development

Director of Development Poole explained this contract with Omni Service is for street cleaning and sidewalk power washing throughout the City in an amount not to exceed \$3,000.00.

Mr. Kent moved that the 2016 general contract with Omni Service be approved. Mr. Cohen seconded the motion.

Mr. Cohen asked if the department would be directing Omni Service where to go, to which Director Poole responded yes. Mr. Cohen asked if Omni Service was the contractor last year, to which Director Poole responded yes. Mr. Cohen also asked if business owners have any responsibility to maintain their sidewalks, to which Director Poole responded no.

The motion was adopted.

d. Change Order No. 1: Sheraton and Fairway Knolls Lift Station Improvements – Bowen Engineering Corporation – WWTU

WWTU Director Henderson requested approval for Change No. 1 for the Sheraton and Fairway Knolls Lift Station Improvements with Bowen Engineering Corporation. Director Henderson explained there are two items to this particular change order. The first item is to engage Bowen Engineering to complete construction of the Northside Regional Lift Station. They would be installing equipment that has been in storage, because until the current construction of the IMI building, there have not been any buildings to serve. The change order amount would be \$185,250.00. The second item is the savings, in the amount of \$131,250.00, from Sheraton and Fairway Knolls Lift Station using the GMAX price guarantee. In the end, the additional amount needed to complete this project is \$54,000.00.

Mr. Cohen moved that the Change Order No. 1 Bowen Engineering Corporation be approved. Mr. Kent seconded the motion.

The motion was adopted.

e. 2014 SRF Loan Disbursement Request No. 42: Sheraton and Fairway Knolls Lift Station Improvements – Bowen Engineering Corporation – WWTU

WWTU Director Henderson requested that the 2014 SRF Loan Disbursement Request No. 42 to Bowen Engineering Corporation in the amount of \$4,798.00 be approved. He stated this would be the final payment for the Sheraton and Fairway Knolls Project to Bowen Engineering Corporation.

Mr. Kent moved that the 2014 SRF Loan Disbursement Request No. 42 be approved. Mr. Cohen seconded the motion.

The motion was adopted.

f. Revised Salary Increase: Network Administrator – Jeremy Wheeler – IT

IT Director Alexander requested that the salary increase for Jeremy Wheeler be revised to reflect the salary range as passed at the February Council meeting. The revised bi-weekly salary is \$2,261.76, instead of \$2,267.78 as approved at last week's Board of Works meeting.

Mr. Cohen moved that the revised salary increase for Jeremy Wheeler be approved. Mr. Kent seconded the motion.

The motion was adopted.

g. Claims

- i. AP Docket \$315,655.54

Mr. Cohen moved that the claims be approved. Mr. Kent seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

h. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

ii. Legal Budget & Expenses – Clerk-Treasurer

There were no questions or comments about the listing.

iii. Park Board Dockets

There were no questions or comments about the listing.

iv. Purchasing Card Transactions

There were no questions or comments about the listing.

i. Other Items

There were no comments. ►

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Cohen moved that the meeting be adjourned, and Ms. Folkers adjourned the meeting.